

**5 July 2017**

**Audit Committee**

**Internal Audit Progress Report**

**Report of:** *Greg Rubins, Head of Internal Audit (BDO)*

**Wards Affected:** *All*

**This report is:** *Public*

## **1. Executive Summary**

- 1.1 This report details the progress to date against the 2016/17 internal audit plan that was agreed by the Audit and Scrutiny Committee in March 2016.
- 1.2 The following reports have been completed since the last Committee and a summary of our findings are included in the progress report:
  - Local Development Plan (moderate assurance)
  - Revenues and Benefits (limited assurance)
  - Housing (limited assurance)

The full reports are available on request.

## **2. Recommendation**

- 2.1 That the Committee receives and notes the contents of the reports.**

## **3. Introduction and Background**

- 3.1 The Audit and Scrutiny Committee approved the 2016/17 annual audit plan. The progress against plan was reported at every Audit and Scrutiny Committee during 2016/17. Any future progress against the plan will be reported at every Audit Committee during 2017/18.

#### **4. Issue, Options and Analysis of Options**

4.1 Not applicable.

#### **5. Reasons for Recommendation**

5.1 To monitor the progress of work against the internal audit plan.

#### **6. Consultation**

6.1 Not applicable.

#### **7. References to Corporate Plan**

7.1 Good financial management underpins all priorities within the Corporate Plan.

#### **8. Implications**

##### **Financial Implications**

**Name & Title:** John Chance, Finance Director

**Tel & Email:** 01277 312542 / john.chance@brentwood.gov.uk

8.1 There are no direct financial implications arising from this report.

##### **Legal Implications**

**Name & Title:** Daniel Toohey, Head of Legal Services

**Tel & Email** 01277 312860 / daniel.toohey@brentwood.gov.uk

8.2 There are no legal implications arising directly from this report.

#### **9. Background Papers**

9.1 None

#### **10. Appendices to this report**

Appendix A – Internal Audit Progress Report

#### **Report Author Contact Details:**

**Name:** Greg Rubins, Head of Internal Audit (BDO)

**Telephone:** 02380 881892

**E-mail:** greg.rubins@bdo.co.uk

**Name:** Andrew Barnes, Internal Audit Manager (BDO)

**Telephone:** 01473 320745

**E-mail:** andrew.barnes@bdo.co.uk